

CYNGOR SIR POWYS COUNTY COUNCIL.

**PORTFOLIO HOLDER DELEGATED DECISION
February 2017**

REPORT AUTHOR: Cheryl Leighton and Ian Hammond

**SUBJECT: Cleaning Service
Review of Fees and Charges for 2017-18**

REPORT FOR: Decision by Cllr Rosemarie Harris

1.0 Summary

- 1.1 To review the current scale of charges for the Council's Cleaning Service and to recommend changes where appropriate.
- 1.2 The schedule of charges for PCC office cleaning have not been increased since 2008 -09
- 1.3 The schedule of charges for PCC school cleaning have not been increased since 2016 -17
- 1.4 Cleaning to non PCC sites were last uplifted by 4% in April 2011
- 1.5 All new works since January 2015 are priced at full cost recovery
- 1.6 Historically different hourly rates have been used for 5 different categories and the charge rate for cleaning in the 5 areas is listed below (Table 1)–

Table 1

Sites	Charge rate per hour for a Cleaner 2014-15	Charge rate per hour for a Cleaner 2016-17
External sites	£11.07	£11.07
High Schools	£8.98	£9.60
Primary Schools	£9.43	£9.60
Internal sites	£10.22	£10.22
Miscellaneous and small sites	£12.71 and £11.16	£12.71 and £11.16

2.0 Proposal

- 2.1 It is proposed to change the current charge rates for the cleaning of sites for 2017-18, with between a 1 and 2 % increase proposed on all cleaning charges.(see Table 2)

- 2.2 It is proposed to retain varying recharge rates for cleaning
- 2.3 It is proposed to implement changes that will allow the cleaning department to remain competitive within the industry whilst achieving full cost recovery.
- 2.4 It is proposed that all new works continue to be individually priced to include full cost recovery.

Proposed charges for contract cleaning for 2017-18 and from 1st April 2017

Table 2

Sites	Charge rate per hour for a Cleaner 2016-17	Charge rate per hour for a Cleaner 2017-18
External sites - 1%	£11.07	£11.18
Schools	£9.60	to be at FCR
Internal sites – 2%	£10.22	£10.42
Miscellaneous and small sites – 1.5% and 1%	£12.71 and £11.16	£12.90 and £11.27

3.0 Powys Change Plan

Risks to the Council if these increases are not implemented are that the Cleaning Service does not achieve full cost recovery, however the requested uplift may potentially also reduce take-up of the service.

4.0 Options Considered/Available

- 4.1 Leave the charges as they are and risk the service not achieving full cost recovery or the set efficiencies
- 4.2 To increase the charges further than the proposals and risk the service losing contracts and not covering its overheads
- 4.3 To increase charges as per Table 2 above (within the proposal)

5.0 Preferred Choice and Reasons

Option 4.3 is the preferred choice to ensure full cost recovery is achieved and all overheads are recovered.

Sustainability and Environmental Issues/Equalities/Crime and Disorder,/Welsh Language/Other Policies etc

There is no implication to the above

Children and Young People's Impact Statement - Safeguarding and Wellbeing

The authority has a duty within the Pennington report to ensure the cleanliness of school toilets and that they have hot running water, soap and a means of drying hands

Local Member(s)

Applies across the whole county

Other Front Line Services

Not applicable

Support Services (Legal, Finance, HR, ICT, BPU)

Legal - The Professional Lead –Legal recognises that the recommendations are based on the policy of full cost recovery where possible and therefore has no comment to make on the content of the report”

Finance – it is important that all services look at maintaining income streams annually so that they don't put themselves at risk of not achieving full cost recovery and set efficiency targets.

Local Service Board/Partnerships/Stakeholders etc

Not applicable

Corporate Communications

Communications comment: No proactive communications action at this stage, service users to be informed directly.

Statutory Officers

The Strategic Director Resources (S151 Officer) notes the comments made by Finance.

Deputy Monitoring Officer notes the legal comment and has nothing further to add.

Members' Interests

The Monitoring Officer is not aware of any specific interests that may arise in relation to this report. If the Portfolio Holder has an interest they should declare it at the start of the meeting and complete the relevant notification form and refer to Cabinet for a decision.

Recommendation:	Reason for Recommendation:
To increase the prices of cleaning in sites as per the proposal set out above.	The risk to the Council if these increases are not implemented is that the Cleaning Service does not achieve full cost recovery.

Relevant Policy (ies):			
Within Policy:	Yes	Within Budget:	Yes

Relevant Local Member(s):	
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Person(s) To Implement Decision:	Cllr Rosemarie Harris
Date By When Decision To Be Implemented:	28 th February 2017

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Background Papers used to prepare Report: